

RECORD OF PROCEEDINGS  
Minutes of Spencerville Local School District Board of Education  
Regular Meeting February 16, 2017

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call By Treasurer

The following board members were present: Ron Meyer, Lori Ringwald, Spencer Clum, Penny Kil, John Goecke. Also present: Superintendent Dennis Fuge; Treasurer Diane Eutsler; Principal Gephart; Journal News Rep Bethany Bennett - Journal News, Kay Louth - Delphos Herald; SEA Rep Kay Langhals; Staff: Amy Shoppell, Brandon Hittle, Matt Thompson, Melissa Prichard; Student Senate Reps Trevor Osting, Madison Pugh; Public Taylor Hall, Elizabeth Griffin, Kenny Muhlenkamp, Meredith Layman.

V. Minutes of Previous Meeting The minutes of the January 11, 2017 organizational and regular meetings are presented for your review. If found to be in order, your approval is needed.

Kill moved and Meyer seconded the motion approving the minutes of the January 11, 2017 organizational and regular meetings as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

\*Amy Shoppell introduced Brandon Hittle, Tech Support Specialist

VII. Treasurer's Report

- a) Appropriations for review - App/Bud Mods
- b) Activity funds for review
- c) Cafeteria reports for review (low count due to student illness; 2 staff long term illness)
- d) Investments
- e) Income Tax Receipt information - see material & SM1/SM2
- f) Transfer of Funds for Severance - \$44,606.55 transfer to severance and \$500,000 to PI for bus garage project
- g) Deisel Loan Fund - all current - \$4,560.00 outstanding; student status = \$3,000.00; collectible - \$1,560.00; fund balance = \$16,929.26
- h) Spencerville Ed. Foundation - annual mtg on 1/25/16; see material for projects detail & treasurer report
- i) REA & Associates - in third year of three-year contract
- j) Open Enrollment comparison - see material; current estimate net this year = \$474,250.24
- k) 2016 Medicaid Reimbursement = \$18,373.79
- l) Current bills - motion to accept

Goecke moved and Ringwald seconded the motion approving payment of bills in the amount of \$738,972.20 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

VIII. Apollo Update - Penny Kill

The first round of student applications for next year are in and counted. We are up 18 students from last year - which was our highest enrollment year since 2009. We already have 5 programs maxed out.

The Northwest Executive Spring Conference will be held at Apollo on March 9. We will be honoring our Spencerville Jazz Band for participating in Capital Conference. Also, the State of Ohio Momentum Award recognizes districts and schools for exceeding expectations in student growth for the year. Schools must earn straight A's on all value added report card measures and Spencerville will be receiving the Momentum Award. Also, Spencerville and Perry will be recognized for the Building Award in Allen County.

We had one of our board members, Ron Fleming's, daughter who was killed in a car accident.

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IX. Administrator Reports - Scott Gephart and Susan Wagner

2/18/17 - 7<sup>th</sup> grade boys basketball play for championship at Crestview  
2/22/17 - varsity girls basketball sectional game vs Marion Local at Allen East  
2/23/17 - high school band/choir pre contest concert  
2/24/17 - varsity wrestling sectionals at LCC  
3/3/17 - D3 OMEA large group contest - band  
3/4/17 - D3 OMEA large group contest - choir  
3/4/17 - varsity boys basketball sectional vs LCC/Delphos Jefferson winner at St. Marys  
3/6/17 - 5<sup>th</sup> grade band/choir concert  
3/7/17 - 6<sup>th</sup> - 8<sup>th</sup> grades band/choir concert  
3/6 - 3/17 - kindergarten registration  
2/17 - 2/27 - student council food drive partnership with Roselawn Manor  
action #16 - HS curriculum guide - may have amendments for additional electives

X. Superintendent Report

1. Personnel - actions 1 - 6, 13
2. Donations - thank you to all!
3. Buildings and Grounds - action 15 - accept bus garage project bid
4. ESC Contract Services - action 9
5. Board Policy Manual updates - action 14
6. Fireworks Display - Use of Facility form on file - action 8
7. Questions/Concerns

XI. Recommended Action Items

Action items 1 through 6 were voted on in a block with Ringwald moving and Kill seconding:

1. Employ Head Boys Soccer Coach (2-17-1)

\_\_\_ moved and \_\_\_ seconded the motion to employ Matthew Thompson as Head Boys Soccer Coach, one year contract, salary per schedule in effect as of July 1, 2017.

2. Employ Substitutes (2-17-2)

\_\_\_ moved and \_\_\_ seconded the motion to employ the following substitutes for the 2016-2017 school year, per demand, per salary schedule in effect. (BCII on file)

Teachers - Randy Prichard, Morgan Pugh  
Cafeteria - Shana Fryer  
Secretary - Stephanie Bowersock  
Monitor - Stephanie Bowersock

3. Employ Test Proctors (2-17-3)

\_\_\_ moved and \_\_\_ seconded the motion to employ Jerilyn Johnson, Becky McClure, Georgia McMichael, LuAnn Youngpeter and Joyce Buetner as Test Proctors for the 2016-2017 school year as needed at \$21.00 per hour, per time sheet approved and submitted to the treasurer's office.

4. Employ Tech Support Specialist (2-17-4)

\_\_\_ moved and \_\_\_ seconded the motion to employ Brandon Hittle as Tech Support Specialist, 16.5 month contract effective February 13, 2017 per calendar and salary schedule in effect per time sheet approved and submitted to the treasurer's office. (0 years experience, Step 0, \$12.71 per hour)

5. Employ Café Head Cook Substitute(2-17-5)

\_\_\_ moved and \_\_\_ seconded the motion to employ Nicole Carpenter as Cafeteria Head Cook Substitute as needed for the remainder of the 2016-2017 school year at \$14.30 (\$14.10 + .20 certification) per hour effective January 30, 2017.

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6. Approve Volunteers (2-17-6)

\_\_\_ moved and \_\_\_ seconded the motion approve the following volunteers (BCI/FBI on file).

Baseball - Steve Meyer, Bill Becker

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

7. Accept Donations (2-17-7)

Kill moved and Meyer seconded the motion to accept the following donations:

<u>Date</u>	<u>To/For</u>	<u>From</u>	<u>Amount</u>
1/3/17	EL 018	Life Touch	\$5.80
1/3/17	MS 018	Life Touch	\$16.47
1/3/17	MS Vocal Performance	TV 44	\$200.00
1/3/17	HS Vocal Performance	TV 44	\$300.00
1/4/17	Gen. Fund/EL Tech Update	Moeller Land & Cattle	\$5,000.00
1/4/17	MS 018	Box Tops	\$203.20
1/4/17	FFA/Jeb Johnson Memorial	Max McMichael	\$50.00
1/4/17	FFA/Jeb Johnson Memorial	Toby Strayer	\$100.00
1/4/17	FFA/Jeb Johnson Memorial	Buckeye Custom Fabrication	\$50.00
1/4/17	FFA/Jeb Johnson Memorial	HG Violet	\$100.00
1/4/17	FFA/Jeb Johnson Memorial	D & M Fencing	\$100.00
1/6/17	FFA/Jeb Johnson Memorial	Eric Kill	\$100.00
1/6/17	HS Vocal	Pass the Hat Donation	\$109.09
1/13/17	Athletics	Football Playoff Home Team Expense	\$604.80
1/13/17	FFA/Jeb Johnson Memorial	Vernon Peacock	\$100.00
1/13/17	FFA/Jeb Johnson Memorial	UNOH	\$100.00
1/13/17	FFA/Jeb Johnson Memorial	Luthman Ag Services	\$100.00
1/13/17	FFA/Jeb Johnson Memorial	Linda & Jim Johnson	\$100.00
1/17/17	HS 018	Coco Cola Contract	\$187.93
1/19/17	FFA/Jeb Johnson Memorial	L. W. Seibert Farms	\$100.00
1/20/17	Ed. Foundaton	Employee Payroll Donation	\$25.00
1/20/17	HS Vocal	Pass the Hat	\$9.80
1/30/17	FFA/Jeb Johnson Memorial	Spencerville Hardware	\$100.00
1/30/17	FFA/Jeb Johnson Memorial	Core Consulting	\$100.00
1/30/17	FFA/Jeb Johnson Memorial	Tyler McConnell	\$100.00
1/30/17	FFA/Jeb Johnson Memorial	Kahle Farms	\$100.00
1/30/17	FFA/Jeb Johnson Memorial	Wolford Farms	\$100.00
1/30/17	FFA/Test Field Plot Grain	Decker Trucking	\$1,056.97

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

8. 2017 Fireworks Display (2-17-8)

Meyer moved and Goecke seconded the motion to allow the Chamber of Commerce to use facilities for the annual fireworks display. The date is Saturday, June 24, 2017. The rain date is Sunday, June 25, 2017.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

9. Contract Services (2-17-9)

Kill moved and Ringwald seconded the motion to contract with the Allen County Educational Service Center for services of a school psychologist, SLD-DH (Special Education) Supervisor, Speech Therapist, Gifted Education Resource Teacher (as needed), Work Study Coordinator (as needed), Multiple Handicapped Services (as needed), and Severe Behavioral Handicapped Services (as needed) for the 2017-2018 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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10. Approve Public Notice Publication (2-17-10)

Goecke moved and Meyer seconded the motion to authorize and direct the Treasurer to place a notice in The Journal News, no later than March 16, 2017, which reads substantially as follows:

**Public Notice**

The Spencerville School District Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that **Angela Wagner**, who is currently employed by the Board of Education as a Teacher, will be retired and seeking re-employment with the Spencerville Local School District in the same position following this service retirement.

The Board of Education will hold a public meeting on the issue of re-employing the above-named person at a meeting to be held on Thursday, April 20, 2017 at 7:00 p.m. (Regular Board Meeting) in the board office located at 600 School St., Spencerville, Ohio.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

11. Transfer of Funds (2-17-11)

Kill moved and Ringwald seconded the motion to authorize the Treasurer to transfer for following:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
General Fund (001-7200-910)	Severance Fund (035-5100)	\$44,606.55	Severance Pay
General Fund (001-7200-910)	PIF (003-5100)	\$500,000.00	Bus Garage

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

12. Appropriation/Budget Modifications (2-17-12)

Goecke moved and Meyer seconded the motion to approve appropriation/budget modifications as presented by treasurer for period of December 15, 2016 through February 16, 2017 (\$38,422.18 = app; \$38,422.18 = bud). (Printout in board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

13. Amend Employment of Chris Sommers as Teacher (2-17-13)

Goecke moved and Meyer seconded the motion to amend the employment of Chris Sommers as teacher from Bachelor's degree to Five-Year degree on the pay scale per transcripts provided.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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14. Board Policy Manual Additions and Updates (2-17-14)

Meyer moved and Kill seconded the motion to approve the following additions and updates to the Spencerville Local School District Board Policy Manual:

File: AC Nondiscrimination  
File: ACA Recoded as ACA/ACAA Nondiscrimination of the Basis of Sex/Sexual Harassment  
File: ACA-R/ACCAA-R Nondiscrimination on the Basis of Sex/Sexual Harassment/Grievance Procedures  
File: IIBH District Websites  
File: JEC School Admission  
File: JECAA Admission of Homeless Students  
File: JECAA-R Admission of Homeless Students/Enrollment Dispute Resolution Process  
File: JFCF Hazing and Bullying  
File: JFCF-R Hazing and Bullying/Harassment, Intimidation and Dating Violence  
File: JFG Interrogations and Searches  
File: JFG-R Interrogations and Searches  
File: JHCB Immunizations  
File: JO Student Records  
File: JO-R Student Records  
File: EFG Student Wellness Program  
File: IGD Cocurricular and Extracurricular Activities  
File: IGDJ Interscholastic Athletics  
File: IKF Graduation Requirements  
File: AA School district Legal Status  
File: AFC-1 (Also GCN-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)  
File: AFCA (Also GCNA) Evaluation of School Counselors  
File: EBCD Emergency Closings  
File: GCN-1 (Also AFC-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)  
File: GCNA (Also AFCA) Evaluation of School Counselors  
File: IGCH (Also LEC) College Credit Plus  
File: IL Testing Programs  
File: JFC Student Conduct (Zero Tolerance)  
File: LEC (Also IGCH) College Credit Plus  
File: JEDA Truancy  
File: JGD Student Suspension  
File: JGE Student Expulsion

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

15. Accept Bus Garage Project Bid (2-17-15)

Goecke moved and Meyer seconded the motion to accept the bid of Muhlenkamp Building Corp and award them a contract for the completion of the bus garage replacement project at a cost of \$794,248. It is noted that the board recognizes the irregularities that no BWC certificate, no list of sub-contractors and no sub-contractor certification of compliance forms were provided by Muhlenkamp Building Corp with their bid. Due to the fact that said irregularities did not give Muhlenkamp Building Corp a competitive bidding advantage and upon the professional recommendation of Core Consulting (engineers) the board formally waives those irregularities and accepts Muhlenkamp Building Corp as lowest and best bidder, contingent upon Muhlenkamp Building Corp remedying these three irregularities prior to the execution of the contract.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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16. Approve High School Curriculum Guide (2-17-16)

Kill moved and Ringwald seconded the motion to approve the 2017-2018 High School Curriculum Guide as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

17. Request for Executive Session (2-17-17)

It is recommended that the Board of Education retire to executive session for the purpose of discussing personnel (employment) with public employees or regulated individuals.

Goecke moved and Meyer seconded the motion that the Board of Education retire to executive session for the purpose of discussing personnel (employment) with public employees or regulated individuals.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

The Spencerville Board of Education retired to executive session at 7:24 p.m.

All exited except board, supt., treas. and principal Gephart; Gephart exited at 8:14 p.m.

The Spencerville Board of Education returned to regular session at 9:08 p.m.

18. Adjournment (2-17-18)

Ringwald moved and Meyer seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:08 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Goecke	<u>Aye</u>	Mr. Meyer	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>	Motion Carried	

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Spencer Clum, Board President

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Diane L. Eutsler, Treasurer